

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

**Minutes of the Board of Commissioners Reorganization Meeting
Tuesday, February 9, 2016**

**127 Roosevelt Avenue
Plainfield, New Jersey**

I. OPEN PUBLIC MEETINGS LAW (STATEMENT OF COMPLIANCE)

Commissioner Tyndale, Chairman, called the meeting to order at 6:00 p.m. by reading the Statement of Compliance.

II. SALUTE TO THE FLAG

The Pledge of Allegiance was said by all.

III ROLL CALL

Present

Commissioner Carol Ann Brokaw
Commissioner Jacinth Clayton-Hunt
Commissioner Michelle Graham-Lyons
Commissioner Henry V. Robinson
Commissioner Charles W. Tyndale
Alt. Commissioner Robin Bright
Alt. Commissioner Pedro Estevez

Also Present

Mr. Daniel Mejias, Executive Director
Mr. Duane Young, Chief Financial Officer
Mr. Frank Borin, Board Attorney
Mrs. Roslyn Mathis, Recording Secretary
Mr. Jeff Bliss, Lerch, Vinci & Higgins
Staff and Public

IV. AUTHORITY REORGANIZATION

1. Seating of Temporary Chair for Purpose of Election

Commissioner Robinson moved, seconded by Commissioner Tyndale, to elect Mr. Borin as Temporary Chair for the purpose of Election of Officers. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**Temporary Chair**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

2. Election of Officers

Mr. Borin advised the Board that the first order of business was to accept nominations and a second for the Chairman's position for the year 2016 – 2017.

Commissioner Clayton-Hunt nominated Commissioner Henry Robinson to be the Chairman, seconded by Commissioner Tyndale. There were no other nominations and after a roll-call vote Commissioner Robinson was declared Chairman, with five members in favor and none opposed.

RECORDED VOTE**Henry Robinson - Chairman**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin asked for nominations and a second for the position of Vice Chairman.

Commissioner Robinson nominated Commissioner Graham-Lyons, seconded by Commissioner Clayton-Hunt. There were no other nominations and after the roll-call vote, with five members in favor and none opposed, Commissioner Graham-Lyons was declared Vice Chairman.

RECORDED VOTE**Michelle Graham-Lyons – Vice Chairman**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin called for nominations and a second for Treasurer.

Commissioner Robinson nominated Commissioner Brokaw, seconded by Commissioner Tyndale. There were no other nominations and after the roll-call vote, with five members in favor and none opposed, Commissioner Brokaw was declared the Treasurer.

RECORDED VOTE**Carol Brokaw - Treasurer**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin called for nominations and a second for Secretary.

Commissioner Robinson nominated Commissioner Clayton-Hunt, seconded by Commissioner Brokaw. There were no other nominations and after the roll-call vote, with five members in favor and none opposed, Commissioner Clayton-Hunt was declared the Secretary.

RECORDED VOTE Jacinth Clayton-Hunt - Secretary

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin presented **resolution #8-2016 regarding the election of officers.** Commissioner Brokaw moved that the resolution be accepted as read, seconded by Commissioner Tyndale. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE Election of Officers

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

3. Seating of the Chairperson

Commissioner Robinson and the other officers were congratulated and he took his seat as Chairman and continued with the agenda.

4. Appointment of Professionals

Mr. Borin indicated that the next three resolutions, numbers 9, 10, and 11 to award contracts for Sanitary Sewer Engineering Consultant, Solid Waste Engineering Consultant, and General Counsel are to be tabled and to substitute them with an interim 30-day contract for each of those contracts. Commissioner Tyndale moved to table the resolutions, seconded by Commissioner Brokaw. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE Table Professional Resolutions

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

A. Award of Interim Contract for Sanitary Sewer Engineering Consultant

Mr. Borin present **resolution #9A-2016 authorizing the award of an interim contract with Maser Consulting, PA for sanitary sewer engineering consultant services.** Commissioner Brokaw moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons.

Commissioner Brokaw asked that it be explained for the record why they are doing the interim contracts for sewer engineering consultant, solid waste engineering consultant and general counsel.

Mr. Borin and Chairman Robinson replied it's to give the committee time to review the proposals.

The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#9A-2016 Interim Sewer Engineering Consultant

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

B. Award of Interim Contract for Solid Waste Engineering Consultant

Mr. Borin presented **resolution #10A authorizing the award of a short term interim contract with Hatch Mott McDonald.** Commissioner Brokaw moved that the resolution be accepted as read, seconded by Commissioner Clayton-Hunt. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#10A-2016 Interim Solid Waste Engineering Consultant

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

C. Award of Interim Contract for General Counsel

Mr. Borin presented **resolution #11A-2016 authorizing the award of a short term interim contract with DeCotiis, Fitzpatrick & Cole, LLP.** Commissioner Brokaw moved, seconded by Commissioner Graham-Lyons, that the resolution be accepted as read. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#11A-2016 Interim General Counsel

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

D. Resolution Appointing Financial Consulting Services

Mr. Borin presented **resolution #12-2016 authorizing the award and execution of a contract for accounting/financial consulting services and 2015 audit services with Lerch, Vinci & Higgins, LLP.** Commissioner Brokaw moved that the resolution be accepted as read, seconded by Commissioner Clayton-Hunt. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#12-2016 Lerch, Vinci & Higgins, LLP

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

5. Resolution Establishing the Date, Time and Place of Regular Meetings for 2016-2017

Mr. Borin presented **resolution #13-2016 establishing the date, time and place of regular meetings for 2016-2017**. Commissioner Tyndale moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE #13-2016 Date, Time and Place of Meetings for 2016-2017

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

6. Resolution for Designation of Official Newspapers of the Authority for 2016

Mr. Borin presented **resolution #14-2016 designating official newspapers, Courier News and the Star Ledger**. Commissioner Clayton-Hunt moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE #14-2016 Designating Official Newspapers

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

7. Resolution Designating Official Depository & Cash Management Plan for 2016

Mr. Borin presented **resolution #15-2016 designating an official bank depository and cash management plan; Bank of America, and Bank of New York Mellon.** Commissioner Tyndale moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#15-2016 Official Depository & Cash Management Plan for 2016

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

8. Appointment of Committee Assignments for 2016

Mr. Borin advised the Board that no resolution is required.

Commissioner Robinson stated that this item will be tabled until he has had an opportunity to talk to the Commissioners.

Commissioner Clayton-Hunt moved, seconded by Commissioner Tyndale, to table committee assignments. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**Table Committee Assignments**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

9. Resolution Designating a Public Agency Compliance Officer

Mr. Borin presented **resolution #16-2016 designating Ms. Dollie S. Hamlin as the public agency Compliance Officer**. Commissioner Brokaw moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**#16-2016 Public Agency Compliance Officer**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

10. Resolution Designating an NJUA-JIF Insurance Fund Commissioner

Mr. Borin presented **resolution #17-2016 designating Ms. Ivy Robinson, as the Authority's Commissioner on the New Jersey Utility Authorities – Joint Insurance Fund**.

Commissioner Brokaw moved that resolution No. 17-2016 be accepted as read, seconded by Commissioner Clayton-Hunt. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**#17-2016 NJUA-JIF Insurance Fund Commissioner**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

11. Resolution Designating a Custodian of Records

Mr. Borin presented resolution #18-2016 designating Yolanda Cox as the official Custodian of Records with respect to the Authority's custody or control of the Authority's public records, and designating Lana Carden as the Official Custodian of Records with respect to OPRA requests and issues. Commissioner Tyndale moved that the resolution be accepted as read, seconded by Commissioner Clayton-Hunt. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**#18-2016 Custodian of Records**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

V. APPROVAL OF MINUTES – January 7, 2016 Committee Meeting Minutes, January 12, 2016 Regular Meeting Minutes, and January 12, 2016 Executive Session Minutes

Commissioner Brokaw moved that the minutes be accepted as distributed, seconded by Commissioner Tyndale. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE January 7, 2016 Committee Meeting Minutes, January 12, 2016 Regular Meeting Minutes, and January 12, 2016 Executive Session Minutes

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

VI. COMMUNICATIONS

The Executive Director reported to the Board that he was in receipt of a letter from the City Clerk’s Office that was written by Council President Cory Storch appointing him as liaison to the PMUA and Councilwoman Bridget Rivers as the alternate.

VII. REPORT OF COMMITTEES

Commissioner Brokaw said there is a Personnel Committee report for Executive Session.

VIII. EXECUTIVE DIRECTOR’S REPORT

Mr. Mejias stated that the Authority is continuing to work on customer outreach and communication. He said they have been working to update customers’ files to ensure that they have the proper contacts and active phone numbers and/or emails. Mr. Mejias said that customers are encouraged to sign up for ISA and/or the My Waste app. He said that the Authority is working with the water company’s database to try to collect contact numbers to update the PMUA’s system.

Mr. Mejias reported that the Authority's call center had an in-house training that took place on Saturday, January 30, 2016. He said that they are trying to be pro-active in understanding the nature of certain calls to know how to better handle some of the concerns that people have, and to make the overall experience more pleasant. Mr. Mejias stated that they will continue to do that as deemed necessary across all departments to make sure everyone is properly trained.

Commissioner Tyndale inquired if the call center is monitored by more than one person.

Mr. Mejias replied yes; there are approximately seven individuals that are handling the call center. He said prior to that, it was customer service and dispatch. Mr. Mejias stated that now that the quarterly bills have gone out, the PMUA has experienced an increase in the volume of calls.

Mr. Mejias reported that the Authority's Standard Operating Procedures for all departments have been revamped, reviewed, and submitted to a third party proofreader for grammatical content. He said the content was reviewed by management and was deemed satisfactory.

Commissioner Robinson inquired if it was necessary to be reviewed by labor counsel.

Mr. Mejias replied no, that wasn't necessary; he said it was operational, not legal; that it was to make sure procedural matters were in place for individuals.

Mr. Mejias reported that the PMUA did an excellent job in handling the blizzard of 2016. He said that at the Transfer Station, some areas had close to eight feet of snow drifts. Mr. Mejias stated that the Transfer Station was back up by Tuesday morning. He said that, for safety reasons, they decided to keep the trucks parked because with the amount of snow that had fallen; the streets were too narrow for the trucks to travel down them. He said that they were up and running by Thursday, which meant each resident received a pickup on their second day of the week.

Commissioner Robinson inquired how the Authority was using their equipment to remove the snow.

Mr. Mejias replied that they are responsible for Roosevelt Ave., Cottage Place, and the Transfer Station. He said the rear-loaders handled the Transfer Station, they have snow blowers to handle the sidewalks, and they have a pickup truck with a snow plow to handle the parking lot. Mr. Mejias said that they also helped the City; they worked with them through the night to help remove the snow from the streets and dumped the snow in various designated parking lots in an attempt to widen the streets so the Authority's trucks could pass through.

Commissioner Tyndale inquired if that was a request from the City or was the Authority being pro-active.

Mr. Mejias replied that there was an emergency management meeting with all of the agencies and they were asked to participate in relieving this situation and they agreed to help however they could. He said that they were limited as to what they could do as an Authority, but they did have the heavy machinery.

Mr. Mejias stated that the PMUA is still not accepting E-waste at the Rock Ave. facility. He said that citizens are advised to request the stores where they make a purchase to remove the old electronics; they are also advised that they can go to Scotch Plains/Fanwood, but they do request a small donation. Mr. Mejias indicated the Authority hasn't received many calls regarding this issue, but the information is posted on the Authority's website and the My Waste app.

A. Attorney's Report

Mr. Borin reported there isn't anything for open session.

B. Administration

Mr. Borin presented **resolution #19-2016 authorizing the adoption of a Financial Budgetary Personnel Policy**. Commissioner Brokaw moved that resolution No. 19-2016 be accepted as read, seconded by Commissioner Clayton-Hunt. The motion carried, on a roll-call vote, with five members in favor and none opposed.

Commissioner Brokaw said this resolution was passed two years ago; and they are re-introducing it again to remind everyone that this is the Board's policy.

RECORDED VOTE #19-2016 Financial Budgetary Personnel Policy

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

C. Finance Report

Mr. Borin presented **resolution #20-2016 authorizing the payment of bills list**. Commissioner Brokaw moved that resolution No. 20-2016 be accepted as read, seconded by Commissioner Tyndale. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE #20-2016 Bills List

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin presented **resolution #21-2016 authorizing adoption of CY 2016 Sanitary Sewer Budget**.

Commissioner Tyndale inquired if the Finance Committee had thoroughly reviewed the budget and if there were any questions on the final document.

Mr. Young replied yes, they did go through the process at the last Committee Meeting; they discussed line by line what the Board wanted to achieve, and that was no increase. He said that the budget was submitted to the State after it was introduced to the Board, and the State came back with two questions. One was; a description must be provided in the budget message explaining the increase in the health benefits over the 10 percent threshold. Mr. Young said that healthcare is a significant cost to the Authority; it increased about 20 percent. He said the number of covered lives increased, and it was an eight percent increase in just the cost of healthcare overall. He submitted that answer and it was accepted. Mr. Young stated that the challenges that the Authority faces is to stabilize rates although other costs continue to increase.

Mr. Young said the State also wanted the Authority to provide an explanation on how the Authority anticipates the estimated income or loss on the current year operation’s amount. Mr. Young said that there is a schedule, page F8 of the budget, where the Authority comes up with figures of what the income or loss is going to be at the end of the year. He said they use nine months of the actual data in projecting out what the year-end is going to be. Mr. Young provided the answer that was prepared by the Authority’s auditors, and it was accepted by the State.

Mr. Young said that the State approved the budget last week.

Mr. Young stated that the Authority was able to maintain and stabilize the rates in both sewer and solid waste over the last six years.

Commissioner Tyndale inquired if there are any plans to replenish the R and R.

Mr. Young replied the plan is to build the R and R back up. He said that the hope is to increase revenue and cut costs.

After the discussion, Commissioner Tyndale moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#21-2016 CY 2016 Sewer Budget

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin presented **resolution #22-2016 authorizing the adoption of the CY 2016 Solid Waste Budget**. Commissioner Brokaw moved that resolution No. 22-2016 be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

22-2016 CY 2016 Solid Waste Budget

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

D. Purchasing Department

Mr. Borin presented **resolution #23-2016 authorizing the award and execution of a contract for service and maintenance of the Authority’s computer network with Net Connect, Inc.** Commissioner Clayton-Hunt moved that the resolution be accepted as read, seconded by Commissioner Tyndale. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

#23-2016 Net Connect, Inc.

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin presented **resolution #24-2016 authorizing the award and execution of a contract with Pumping Services, Inc. for maintenance and repair services for the Authority’s pumping station.**

Commissioner Tyndale inquired if the Authority is making every effort, with these contracts, that they are getting the best price and services possible. He is aware that Pumping Services has been around for a while.

Mr. Mejias replied this contract is on an as-needed basis; he said the better the system runs, the less they are needed, and that’s why there is a not-to-exceed amount. Mr. Mejias said the cost has been minimal.

After the discussion, Commissioner Tyndale moved that the resolution be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE #24-2016 Pumping Services, Inc.

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

Mr. Borin presented **resolution #25-2016 awarding contracts for the provision of printing services – Express Printing and MGL Printing Solutions.** Commissioner Brokaw moved that resolution No. 25-2016 be accepted as read, seconded by Commissioner Clayton-Hunt. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**#25-2016 Printing Services – Express Printing and MGL
Printing Solutions**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

None.

XI. PUBLIC HEARING

Commissioner Robinson invited anyone wishing to address the Board should stand, give their name and address, and they will be given three minutes to do so.

Bernice Paglia, 124 E. Seventh St. Ms. Paglia stated that she phoned the Authority to inquire about the date of the Rate Hearing, and the person who answered the phone didn't know what a rate was. She said the person did go and get the information, but Ms. Paglia said the front-line people need to know the Authority's terminology. When asked, Ms. Paglia responded that she made that call to the Authority sometime last month.

Commissioner Robinson said that was prior to the Authority's training session.

Alan Goldstein, 939 Madison Ave. Mr. Goldstein indicated that even if the State signed off on the Authority's budget, it is a disservice to the public not to make that budget available so it could be commented on, and glanced at prior to the Board of Commissioners taking action on it. He said in the future that needs to be put out there so people can see it.

Mr. Goldstein opined that even if Lerch, Vinci & Higgins' contract is only for one month, they have made prohibited contributions to campaigns during the course of their contract. He continued with his allegations regarding the size of the Authority's budget as well as their auditors, and said he felt it was time to open the door to some other company that hasn't overseen some of the things that has gone on here when this contract comes up again a month from now. He said this month should be the last one that is awarded to Lerch, Vinci & Higgins.

Commissioner Brokaw responded that the contract for Lerch, Vinci & Higgins is not for a month, it is for a year.

Mr. Goldstein said he misheard that.

Mr. Mejias responded to some of Mr. Goldstein's comments regarding the Authority's budget. Regarding Mr. Goldstein's allegations concerning the Authority's budget, he said that there hasn't been any "fat" or complacency in the Authority's handling of the budget, there are ways that have become more efficient and they have encountered avenues and ways to save money. Since his time in office, Mr. Mejias has acknowledged an area in the solid waste division where there have been potential savings; he found they weren't utilizing the Transfer Station's ability to divert certain materials and finding other market places for them.

Mr. Young added that the PMUA has a thorough Finance Department and Finance Committee with excellent backgrounds and excellent auditors, which adds a lot of value to what they do. He said there are competent people on the Board internally and externally.

Chairman Robinson stated the Board stands by their financial organization. He indicated that as far as submitting the budget to the public before it is adopted, there is a procedure that must be followed.

XII. EXECUTIVE SESSION

Mr. Borin presented **resolution #26-2016 providing for Executive Session in accordance with the provisions of the New Jersey Open Public Meetings Act.** Commissioner Brokaw moved that resolution No. 26-2016 be accepted as read, seconded by Commissioner Graham-Lyons. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**#26-2016 Executive Session**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Jacinth Clayton-Hunt	X				
Michelle Graham-Lyons	X				
Henry V. Robinson.	X				
Charles W. Tyndale	X				
<u>1st Alternate</u> Robin Bright				X	
<u>2nd Alternate</u> Pedro Estevez				X	

The Board adjourned into Executive Session at 7:00 p.m.

The Board returned to the public session at 7:27 p.m.

Commissioner Robinson summarized the discussion; he said the Board discussed ongoing labor negotiations with the union, personnel issues, and connection fees with delinquent customers.

Commissioner Brokaw moved, seconded by Commissioner Clayton-Hunt and unanimously approved by the Board, to adjourn the meeting.

The meeting adjourned at 7:28 p.m.

Recorded by:

Roslyn Mathis, Recording Secretary

Commissioner Jacinth Clayton-Hunt
Board Secretary

SEAL