

# PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

## Minutes of a Board of Commissioners Special Meeting Monday, May 14, 2012

127 Roosevelt Avenue  
Plainfield, New Jersey

### I. OPEN PUBLIC MEETINGS LAW (STATEMENT OF COMPLIANCE)

Commissioner Mitchell, Chairperson, called the meeting to order at 6:05 p.m. by reading the Statement of Compliance. This Special Meeting Notice was posted on Wednesday, May 9, 2012.

### II. SALUTE TO THE FLAG

The Pledge of Allegiance was said by all.

### III ROLL CALL

#### Present

Commissioner Harold Mitchell  
Commissioner Carol Ann Brokaw  
Commissioner Malcolm R. Dunn  
Commissioner Alex Toliver  
Alt. Commissioner Cecil H. Sanders, Jr.

#### Also Present

Mr. Duane Young, Executive Director  
Mr. James Perry, Chief Financial Officer  
Mrs. Lana Carden, Manager of Human Resources  
Ms. Leslie London, Board Attorney  
Mrs. Roslyn Mathis, Board Secretary  
Staff

Commissioner Tracey Brown

absent

Commissioner Mitchell stated that Commissioner Brown told him on Sunday she would not be able to attend the meeting tonight.

### IV. NEW BUSINESS

None.

### V. PUBLIC HEARING

Commissioner Mitchell stated that this meeting is open to the public. Anyone from the public that wishes to address the Board, please stand and give your name and address, and they will be given two minutes. Seeing none, Commissioner Brokaw moved to close the public hearing, seconded by Commissioner Toliver. The motion carried, on a roll-call vote, with five members in favor and none opposed.

**RECORDED VOTE**

**Close Public Hearing**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Rev. Tracey Brown					X
Malcolm R. Dunn	X				
Harold Mitchell	X				
Alex Toliver	X				
<b><u>Alternate</u></b> Cecil H. Sanders, Jr.	X				

Ms. London stated that before they go into Executive Session there is one additional resolution that needs to be adopted. On Friday an issue came to their attention that needed to be brought before the Board tonight that involves a personnel matter. They didn't have enough time to get a notice published so they will be doing it under an emergency provision. It will be **resolution #55-2012, a resolution to authorize an emergency meeting to be held on Monday, May 14, 2012 to discuss certain additional personnel matters and possible employee termination and an associated Executive Session**, moved by Commissioner Brokaw and seconded by Alt. Commissioner Sanders. The motion carried, on a roll-call vote, with five members in favor and none opposed.

**RECORDED VOTE**

**Resolution #55-2012 Emergency Meeting**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Rev. Tracey Brown					X
Malcolm R. Dunn	X				
Harold Mitchell	X				
Alex Toliver	X				
<b><u>Alternate</u></b> Cecil H. Sanders, Jr.	X				

Ms. London presented next **resolution #56-2012 to go into Executive Session to review performance involving an Individual Personnel Staff matter; and continued contract negotiations and related personnel issues with PMUA's Executive staff; and contract negotiations with the incoming Executive Director**, moved by Commissioner Dunn and seconded by Alt. Commissioner Sanders. The motion carried, on a roll-call vote, with five members in favor and none opposed.

**RECORDED VOTE****Resolution #56-2012 Executive Session**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
Carol Ann Brokaw	X				
Rev. Tracey Brown					X
Malcolm R. Dunn	X				
Harold Mitchell	X				
Alex Toliver	X				
<b><u>Alternate</u></b> Cecil H. Sanders, Jr.	X				

The Board adjourned into Executive Session at 6:12 p.m.

The Board returned to the public session of the meeting at 9:20 p.m.

Commissioner Brokaw summarized. She said that during the Executive Session the Board considered three actions; one, reviewed performance and actions of an individual personnel matter concerning an employee and they listened to the recommendations of the Executive staff. As a result of that discussion the Board is now directing that there be an audit done with respect to the operations in the field.

Number two; they reviewed Executive staff contract negotiations concerning communications between the Board and certain Executives. They had a friendly exchange of concerns and ideas and the parties agreed to work together for the betterment of the PMUA.

Three, they discussed contracts for the Executive staff; the existing Acting Executive Director and his continuation at the PMUA, existing Chief Financial Officer and his continuation working with the PMUA, and the new Executive Director. The Board discussed each of those contracts and made suggestions for Counsel to review.

Commissioner Dunn moved, seconded by Alt. Commissioner Sanders and unanimously approved by the Board, to adjourn the meeting at 9:22 p.m.

Recorded by:

Roslyn Mathis, Board Secretary

