

PLAINFIELD MUNICIPAL UTILITIES AUTHORITY

**Minutes of a Board of Commissioners Re-Scheduled Regular Meeting
Thursday, March 18, 2010**

**127 Roosevelt Avenue
Plainfield, New Jersey**

I. OPEN PUBLIC MEETINGS LAW (STATEMENT OF COMPLIANCE)

Commissioner Mitchell, Chairperson, called the meeting to order at 7:00 p.m. by reading the Statement of Compliance.

II. SALUTE TO THE FLAG

The Pledge of Allegiance was said by all.

III ROLL CALL

Present

Commissioner Harold Mitchell
Commissioner David Beck
Commissioner Carol Ann Brokaw
Commissioner Alex Toliver
Alt. Commissioner Rev. Tracey Brown
Alt. Commissioner Eugene Dudley

Also Present

Mr. Eric Watson, Executive Director
Mr. David Ervin, Assistant Executive Director
Mr. James Perry, Chief Financial Officer
Mr. Duane Young, Comptroller
Mrs. Lana Carden, Manager of Human Resources
Mrs. Leslie London, Board Attorney
Mrs. Roslyn Mathis, Board Secretary
Mr. Jeff Bliss, Lerch, Vinci & Higgins
Staff and Public

IV. APPROVAL OF MINUTES

**(Tuesday, February 8, 2010 Special Meeting)
(Tuesday, February 16, 2010 Reorganization Meeting)**

Commissioner Brokaw moved, seconded by Alt. Commissioner Rev. Brown, approval of both sets of minutes. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

February 8, 2010 Special Meeting
February 16, 2010 Reorganization Meeting

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

V. COMMUNICATIONS

None.

VI. REPORT OF COMMITTEES

None.

VII. EXECUTIVE DIRECTOR'S REPORT**A. Attorney's Report**

No report.

B. Finance Report and Bills List Approval

Mr. Perry said the bills list is behind the blue sheet and the blue sheet summarizes where they are financially with all of their requirements. He added one thing to that, and it comes up every four or five years, and that is the arbitrage rebate report that is required because they have bonds outstanding has been completed and they have no liability to the IRS. The report is about an inch thick and it is available for review upstairs.

Commissioner Mitchell stated that all questions that the Commissioners had were answered at the committee meeting.

Mrs. London presented **resolution #32-2010 authorizing the payment of bills**. Commissioner Toliver moved, seconded by Alt. Commissioner Rev. Brown, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

Resolution #32-2010 Payment of Bills

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

C. Resolution to amend CY 2010 Budget – Sewer Operations

Mr. Perry indicated to the Commissioners that they have in front of them resolution 33A amending the Sewer Operations Budget and it was discussed at the committee meeting; this amendment along with the Sewer Budget. They received the introduced budget back today and once it is approved this will be sent to the State and that will end the Budget process. The total dollars were as they had requested.

The amendments are being introduced because of a reduction in the Sewer and Solid Waste Budgets. The training and travel appropriations have been reduced about \$178,000 this year and that brought it down on both sides to \$40,000.

Mrs. London presented **resolution #33A to Amend the CY 2010 Budget for Sewer Operations**. The resolution reads as follows:

WHEREAS, the annual Sewer Budget for the Plainfield Municipal Utilities Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010 was introduced on the 8th of February, 2010, and

WHEREAS, it is desired to amend said approved annual Sewer Budget,

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Plainfield Municipal Utilities Authority that the following amendments to the introduced annual Sewer Budget for the fiscal year 2010 be made:

SEWER OPERATIONS

From

To

Operating Appropriations

Administration

Other Expenses

\$724,234

\$671,444

Total Administration

2,534,761

2,481,971

Cost of Providing Services

Other Expenses

4,902,021

4,894,651

Total Cost of Providing Services

6,503,064

6,495,694

Total Operating Appropriations

9,572,825

9,512,665

Non-Operating Appropriations

Renewal and Replacement Reserve(s)

345,000

405,160

Total Non-Operating Appropriations

1,522,175

1,582,335

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the fiscal year 2010 annual Sewer Budget so amended.

Commissioner Toliver moved, seconded by Commissioner Beck, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

Resolution #33A-2010 Amendment of CY 2010 Sewer Operations Budget

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

Mr. Perry said now that the amendment has been approved, they have to adopt the actual Sewer Budget.

Mrs. London presented **resolution #33-2010 to adopt the CY 2010 Sewer Operations Budget**. Commissioner Toliver moved, seconded by Alt. Commissioner Rev. Brown, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

Resolution #33-2010 Adoption of the CY 2010 Sewer Operations Budget

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

D. Resolution adopting the amendment to the CY 2010 Solid Waste Operations Budget

Mr. Perry said this amendment for the Solid Waste Operations is the same information that reduced the Sewer Budget by \$178,000. This would be 34A. This has all been approved to go forward and the adoption will go to the State.

Mrs. London presented **resolution 34A amending the CY 2010 Solid Waste Operations Budget**.

WHEREAS, the annual Solid Waste Budget for the Plainfield Municipal Utilities Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010 was introduced on the 8th of February, 2010, and

WHEREAS, it is desired to amend said approved annual Solid Waste Budget,

NOW THEREFORE BE IT RESOLVED, by the governing Body of the Plainfield Municipal Utilities Authority that the following amendments to the introduced annual Solid Waste Budget for the fiscal year 2010 be made:

SOLID WASTE OPERATIONSFromTo

Non-Operating Revenues

Renewal & Replacement Reserve(s)

\$447,792

\$329,652

Total Non-Operating Revenues

492,792

374,652

Total Anticipated Revenues

12,119,192

12,001,052

Operating Appropriations

Administration

Other Expenses

\$701,834

\$619,364

Total Administration

2,512,361

2,429,891

Cost of Providing Services

Other Expenses

4,058,210

4,022,540

Total Cost of Providing Services

8,359,797

8,324,127

Total Operating Appropriations

11,385,960

11,267,820

Total Operating & Non-Operating Appropriations

12,119,192

12,001,052

Total Appropriations

12,119,192

12,001,052

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the fiscal year 2010 annual Solid Waste Budget so amended.

Alt. Commissioner Rev. Brown moved, seconded by Commissioner Beck, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

Resolution #34A-2010 Amendment of CY 2010 Solid Waste Operations Budget

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

Mrs. London presented **resolution 34-2010 adoption of the CY 2010 Solid Waste Operations Budget**. Commissioner Brokaw moved, seconded by Alt. Commissioner Dudley, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

Resolution #34-2010 Adoption of the CY 2010 Solid Waste Operations Budget

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

E. Resolution amending a bid contract value for container repair services

Ms. Hamlin explained that this resolution is to amend the dollar amount of the contract. When the bid proposal came in the bid proposal for the refurbishment of the containers was \$25,245, however the resolution was not to exceed \$10,000. The Authority is asking that the not to exceed amount is amended so it is in line with the bid proposal.

Mrs. London presented **resolution #35-2010 authorizing an amendment to resolution 06-2010 regarding a contract awarded to Maaco of Middlesex.** Commissioner Toliver moved, seconded by Alt. Commissioner Rev. Brown, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE

Resolution #35-2010 Amendment to Resolution 06-2010 Re Award of Contract to Maaco of Middlesex

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

F. Resolution authorizing renewal of the NJUA-JIF Risk Management Service Contract

Mr. Ervin said that as a member of the New Jersey Utilities Authority Joint Insurance Fund who supplies the Authority’s liability insurance they are required to provide a risk management insurance consultant. Reliance Insurance Group is the current professional insurance provider and the Authority is asking that they be renewed. This is not a direct charge to the Authority. They are paid out of the insurance premiums. They also provide support for the Authority’s benefits as well.

Mrs. London presented **resolution #36-2010 authorizing renewal of a contract with the Reliance Insurance Group as the Authority’s insurance services consultant.** Commissioner Brokaw moved, seconded by Alt. Commissioner Rev. Brown, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**Resolution #36-2010 Renewal of Contract with Reliance Insurance Group**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

G. Resolution authorizing payment to Jingoli & Sons Inc. for emergency sewer repair work

Mr. Ervin said Jingoli was called in to provide assistance in opening up the street to remove one of the Authority's sewer nozzles and hose. It was estimated it would take two days at \$5,000 a day for a total of \$10,000. They had a much larger problem than they thought. They have to go back and do some major repairs on that line. It took an additional two days to close it up resulting in a total of \$21,287.22 and the Board is being asked to approve the payment to Jingoli & Sons for the emergency repairs.

Mrs. London presented **resolution #37-2010 authorizing payment to Jingoli & Sons for emergency repairs.** Commissioner Toliver moved, seconded by Commissioner Brokaw, approval of the resolution. The motion carried, on a roll-call vote, with five members in favor and none opposed.

RECORDED VOTE**Resolution #37-2010 Payment to Jingoli & Sons for Emergency Repairs**

	YES	NO	ABSTAIN	PRESENT NOT VOTING	NOT PRESENT
David Beck	X				
Carol Ann Brokaw	X				
Harold Mitchell	X				
Alex Toliver	X				
<u>Alternate</u> Rev. Tracey Brown	X				
<u>Alternate</u> Eugene Dudley				X	

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None

X. PUBLIC HEARING

Commissioner Mitchell said they have come to the portion of the meeting where citizens are allowed to step up and speak and give their name and address. They will have two minutes.

Bill Kruse – 1009 Hillside, Plainfield. Last month he called the Commissioners' attention to two properties which in his evaluation would save the Authority somewhere between two and four million dollars over the next 13 years if they were to move there from 203 Park Avenue. He wanted to know what the disposition was of the Commissioners' evaluation of those proposals.

Commissioner Toliver asked Mr. Kruse if one of those was 5,000 square feet of space and how many floors. Mr. Kruse replied the rental, which is on North Ave., contains two floors; second and third, each is 2500 square feet. The little building on Somerset was exactly 5,000 square feet. Commissioner Toliver felt the space is totally inadequate. He had 45,000 square feet in his trucking business and that was somewhat inadequate.

Mr. Watson said they are not looking at 13 years down the road. They have acquired property over at Cottage Place. The Authority is working with the City to change the zoning. Right now they don't have the capital to build, but they do have the land over there. When they put trailers over there six years ago and spent over \$200,000, the City made the Authority move them because they re-designated the area as a development area. The Authority is currently in negotiations with the City. They are also engaged with Mr. Populus to do a study. The Authority has had several conversations with Mr. Homer based on what the market is now. There was a misleading article in the newspaper that stated the Authority is paying \$40 a square foot; they are not, they are paying \$25.63. The Authority also looked at the County building but it would cost too much money to renovate it to fit their needs. The Authority's plan is within two years to be out of the Marsh building hopefully to go to Cottage Place. There will be a report forthcoming from Populus and Associates hopefully by the April meeting.

After further discussion, Mr. Watson invited Mr. Kruse to stop by his office and they could sit down with Mr. Populus or another realtor and have a conversation about how the lease works. Mr. Kruse said he would be happy to meet with them.

Commissioner Toliver moved, seconded by Alt. Commissioner Rev. Brown and unanimously approved by the Board, to adjourn the meeting at 7:30 p.m.

Recorded by:

Roslyn Mathis, Board Secretary